

#### Meeting Fundamentals





All business meetings require a basic package and then food and beverage options are added to fit your needs.

#### Services Include:

- Room set up with skirted tables
- Linens
- Copies (based on availability)
- Outgoing & incoming faxes
- Conference call set up and coordination
- Video conferencing
- Wireless internet access

\$300 per meeting of up to eight hours for up to twenty people. There is an additional fee of \$300 for every twenty people added.

#### Services Available for an additional cost:

- Bottled Water
- Snacks
- Custom Two Pocket Folder with note paper and pens
- Flip Chart
- Easels (up to 6)
- Overhead Projector
- Projector Screen
- Valet Parking
- Coat Check Attendant

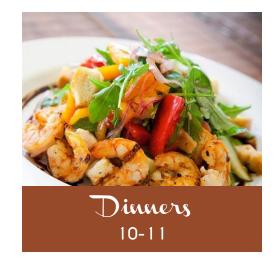
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## zreakfast Buffot

(Choose 1)





#### Early Piser\_\_\_\_\_\_\_\_Fresh Sliced Seasonal Fruit

\_\_\_\_\_S 22

Fresh Start

Yogurt

Cream Cheese, & Apple Cinnamon Danish Applewood Smoked Bacon Smoked Sausage Link

Scrambled Eggs

Crispy Hash Browns

French Toast

Orange & Cranberry Juice Freshly Brewed Regular & Decaffeinated Coffee Specialty Tea

#### The Executive\_\_\_\_

 $_{f S}$  25

Fresh Sliced Seasonal Fruit Yogurt

Homemade Cinnamon Rolls

Applewood Smoked Bacon

Smoked Sausage Links

Omelettes Made to Order

Belgian Waffle Station

Fresh Fruit, Whipped Cream

Lyonnaise Potatoes

Orange & Cranberry Juice

Freshly Brewed Regular & Decaffeinated Coffee Specialty Tea

Fresh Sliced Seasonal Fruit

Cream Cheese, & Apple Cinnamon Danish

Assorted Bagels

Plain & Flavored Cream Cheese

Muffins

Fruit Preserves & Jelly

Orange & Cranberry Juice

Freshly Brewed Regular & Decaffeinated Coffee

Specialty Tea

#### Enhancements (call for pricing)

Oatmeal with Brown Sugar, Raisins, Nuts & Honey

Swedish Pancakes with Berries

Biscuits

Smoked Norwegian Salmon

Breakfast Burritos

Yogurt and Granola Parfaits

Homemade Quiche

French Toast Sticks

Espresso Station

Orange Juice Fresh Squeezed

Pancake Station made to order

Breakfast Sandwiches

Shrimp & Grits Station

## Jorning reaks

(Choose 1)





#### Health Nut \_\_\_\_\_ \$ 15 Fresh Fruit Strawberry, Banana,

& Blackberry Smoothies

Assorted Nuts

Granola Bars

Trail Mix

Yogurt with Granola Topping

Bottled Water

Orange & Cranberry Juice

Freshly Brewed Regular & Decaf Coffee

Specialty Tea

#### Power Pack \$15

Fresh Sliced Seasonal Fruit

Energy Bars

Granola Bars

Dried Fruit

Yogurt Covered Raisins

Assorted Soft Drinks

Bottled Water

Red Bull Energy Drinks

Freshly Brewed Regular &

Decaf Coffee

Specialty Tea

#### Sweet Tooth\_\_\_\_S 22

Fresh Sliced Seasonal Fruit

Dried Fruit

Coffee Cake

Warm Homemade Cookies

Double Fudge Brownies

Raspberry, Lemon & Strawberry Bars

Chocolate Dipped

Strawberries

Assorted Soft Drinks

Bottled Water

Orange & Cranberry Juice

Freshly Brewed Regular &

Decaf Coffee

Specialty Tea

#### Greystone Coffee House \_\_\_ S 12

Freshly Brewed Regular Coffee

Decaf Coffee

Tea Selection

Assortment of Coffee Syrups

Sugar in the Raw

Orange Zest

Scones

A Variety of Biscotti

#### Beverage Station

Assorted Soft Drinks\_\_\_\_\_ \$4

Orange & Cranberry Juice\_\_\_\_\_ \$4

Freshly Brewed Regular

Bottled Water

& Decaf Coffee\_\_\_\_\_\$12 per gallon

Specialty Tea\_\_\_\_\_

\$3

## Afternoon Breaks

(Choose 1)





 $\hat{\mathbf{S}}$  15

SC3\_\_\_\_\_S 10 Cookies & Cream\_\_\_\_S 15

Assorted Soft Drinks Minute Maid Lemonade Ice Tea Freshly Brewed Regular & Decaf Coffee

Specialty Tea

Sweet Tooth\_\_\_\_\_

Warm Homemade Cookies Chocolate Covered Pretzels Raspberry, Lemon & Strawberry Bars Apple Slices with Caramel Sauce Double Fudge Brownies Rice Crispy Treats Assorted Soft Drinks Lemonade & Ice Specialty Tea

Freshly Brewed Regular & Decaf Coffee Specialty Tea

Ice Cream Novelties Warm Homemade Cookies Assorted Soft Drinks Power/Energy Drinks Milk

Freshly Brewed Regular & Decaf Coffee Specialty Tea

Mini-Egg Rolls with Asian Dipping Sauce Mini Pepperoni, Sausage and Cheese Pizzas

Mini-Reubens

Asian Dumplings with a Hoisin Dipping Sauce

Crudité

Assorted Soft Drinks

Lemonade & Ice Tea

Freshly Brewed Regular and Decaf Coffee Specialty Tea

Greystone Coffee House\_S 12 La Fiesta\_

\_\_\_\_\_S 20 Corn Tortilla Chips

Freshly Brewed Regular & Decaf Coffee Tea Selection Assortment of Coffee Syrups Sugar in the Raw Fresh Lemon Wedges Scones

A Variety of Biscotti

Guacamole Salsa & Pico de Gallo Chili con Queso Cheese & Mushroom Flour Ouesadillas Miniature Tacos Churros Virgin Margaritas

## termoon





Cheese to Please \_\_\_\_\_\_ S 24 Health Nut. S 18

International and Domestic Cheese & Crackers Fresh Banana, Strawberry & Blackberry Smoothies

Fresh Seasonal Fruit

Crudité

House Wine

Assorted Soft Drinks

Lemonade & Ice Tea

Freshly Brewed Regular & Decaf Coffee Specialty Tea

At the Movies\_\_\_\_\_\_S 18 Sports Fan\_\_\_\_

Assorted Candy Bars Snow Caps & Sour Patch Kids

Soft Pretzels with

Warm Cheese or Honey Mustard Dipping Sauce

Fresh Buttered Popcorn

Nacho Chips with Jalapeños and Warm Cheese

Assorted Soft Drinks

Lemonade & Ice Tea

Chocolate Decadence \_\_\_\_ \$ 24

Mini-Chocolate Lava Cakes

Double Fudge Chocolate Brownies

Chocolate dipped Homemade Cookies

Chocolate Mousse in a chocolate tulip shell

Chocolate Ice Cream

Pretzels

Oreo dusted Marshmallows & Fruit

Milk

Assorted Nuts

Granola Bars

Trail Mix

Fresh Fruit

Orange & Cranberry Juice

Freshly Brewed Regular & Decaf Coffee

Specialty Tea

Soft Pretzels with Warm Cheese or Honey

Mustard Dippina Sauce

Fresh Buttered Popcorn

Peanuts in the Shell

Cracker Jacks

Mini Hot Dogs with all the toppings

Cheese Fries

Assorted Soft Drinks

Lemonade & Ice Tea

|ce Cream Shop\_\_\_\_\_S 18

Assorted Flavors of Ice Cream

Chocolate. Caramel & Strawberry Sauces

Oreo Cookie Crumbles. M & M's, Crushed

Butterfingers Chopped Nuts. Cherries &

Whipped Cream Toppings

Warm Homemade Cookies

Root Beer Floats

## unch

#### LUNCH BUFFET

Package includes coffee and ice tea. The price is determined by entrée pricing based on 30 or more guests. (Select 1 package)

# Fresh Seasonal Fruit Display Field Greens with Choice of Dressing Mini Baked Ham, Genoa Salami & Roast Turkey Sandwiches with Pickle Spears Balsamic Glazed Chicken Breast Beef Tenderloin Stir Fry with Vegetables Basil Cole Slaw Salad Red Bliss Potato Salad Ice Cream Sundae Bar with a variety of toppings and sauces Assorted Cookies & Bars

## Fresh Seasonal Fruit Display Classic Caesar Salad Tortellini Salad with Pesto Chicken Roast Turkey Breast with Natural Jus Applewood Smoked Flank Steak with a Honey BBQ Sauce Grilled Marinated Vegetables Mashed Potato Bar Oreo dusted Marshmallows & Fruit

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Fresh Seasonal Fruit Display
Field Greens with Choice of Dressing

Deli display of Roast Turkey, Baked Ham Genoa Salami, Roast Beef, Cheddar, American & Swiss Cheese with Pickle Spears

Chicken Crepes with a Shiitake Mushroom Cream Sauce

Oven Roasted Atlantic Salmon with a Provencal Sauce

Grilled Marinated Vegetables

Ice Cream Sundae Bar with a variety of toppings and sauces

Assorted Cookies & Bars

Asian Chicken Salad with Napa Cabbage, Fine Cut Vegetables, & Tangy Mustard Dressing

Reuben Sandwich thinly sliced Corned Beef with Sauerkraut, Swiss Cheese & 1000 Island Dressing on Grilled Rye

Classic Crab Cake Salad with Mesclun Greens & Pommery Mustard Vinaigrette

Homemade Onion Rings

Grilled Marinated Vegetables

Raspberry, Lemon & Strawberry Bars

Apple Slices with Caramel Sauce

Double Fudge Brownies



#### PLATED LUNCHEONS

Package includes coffee and tea. The price is determined by entrée pricing based on 30 or more guests. (Select 1 package & 2 sides)

Package 1\_\_\_\_\_S 26

Cream of Broccoli Soup Grilled Salmon Filet with a Lemon Caper Sauce Ice Cream Coupé

Package 2\_\_\_\_\_\_\_\$ 24

Caesar Salad

Chef André's Specialty Spaghetti & Meatballs

Greystone Coconut Cake

Potato Leek Soup

Crab Cake Salad with Mesclun Greens and Pommery Mustard Vinaigrette

Berry Cobbler a la Mode

Salad with Romaine Lettuce, Cucumbers, Shredded Carrots, Cherry Tomatoes & Croutons

Chicken Boursin Oven Roasted, Stuffed Chicken Breast with Roast Red Peppers & Boursin Cheese

Chocolate Cake with Raspberry Filling, Fresh Raspberries & Raspberry Sauce

(Choose 2)

Sautéed Alabama Vegetables Seasoned Waffle Fries Tortilla Chips & Salsa

Ranch Seasoned Potato Chips Sweet Potato Fries Cole Slaw



#### DINNER BUFFET

Package Includes coffee and ice tea.

The price is determined by entrée pricing based on 30 or more guests.

(Select 1 package)

#### Package 1\_\_\_\_\_\_\_\_S 36 Package 2\_\_\_\_\_\_\_\_\_\_S 44 Black Bean Soup Chicken Noodle Soup

Black Bean Soup
Grilled Chicken Caesar Salad
Assorted Rolls and Butter, and Flatbread
Sliced Tenderloin of Beef
Grilled Salmon with Saffron and Thyme
Roasted Garlic Mashed Potatoes
Assorted Seasonal Vegetables
Individual Tiramisu

Chicken Noodle Soup

Duck Confit Salad with Mixed Greens & Orange Spice Vinaigrette

Assorted Rolls with Butter

Carved Beef Tenderloin with Onion Ragout Seared Halibut with Wild Mushroom Sauce

Apple Tart

#### Package 3\_\_\_\_\_\_S 38 Package 4\_\_\_\_\_S 56

Tomato Mozzarella Salad with Basil Mixed Green Salad with Toppings & Dressing

Assorted Rolls

Carved Flank Steak stuffed with Sopressata, Herbs & Fontina Cheese Grilled Mahi Mahi with Mango Sauce Asparagus with Herb-Butter Twice Baked Potato

Lemon Cheesecake Topped with Fresh Berries

Grilled Chicken Caesar Salad

Carved Roasted Tenderloin with Red Wine Sauce
Lobster Tail and Drawn Butte
Green Beans Almondine
Wild Mushroom Risotto
Individual Baked Apple Dumplings
a la mode

Assorted Rolls



#### PLATED DINNER

Package includes coffee and ice tea. The price is determined by entrée pricing based on 30 or more guests. (Select 1 package & 2 sides)

Package 1\_\_\_\_\_\_S 48 Package 2\_\_\_\_\_S 46

Cheddar Ale Soup with Summer Sausage Roast Pork Loin With Dried Cherries & Coanac Almond Tuile with Fresh Berries & Ice Cream

Caesar Salad Grilled Filet of Salmon with Wild Mushroom Ragout and Red Wine Syrup Homemade Kit Kat Bars with Raspberry Puree

Package 3 \_\_\_\_\_\_\_S 42

Salad with Romaine Lettuce, Cucumbers, Shredded Carrots, Cherry Tomatoes & Croutons with a Balsamic Vinaignette

Chicken Boursin: Oven Roasted, Stuffed Chicken Breast with Roast Red Peppers & Boursin Cheese

White and Dark Chocolate Mousse with Creme Analaise & Chocolate Sauce Package 4\_\_\_\_\_\_S 48

Chicken Tortilla Soup Applewood Smoked Flank Steak with a Honey Barbecue Sauce

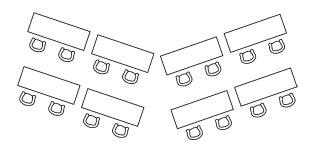
Coconut Cake

(Choose 2)

Sautéed Alabama Vegetables Seasoned Waffle Fries Tortilla Chips & Salsa

Ranch Seasoned Potato Chips Sweet Potato Fries Cole Slaw

#### Room Configurations

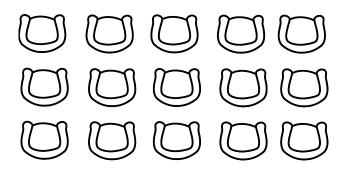


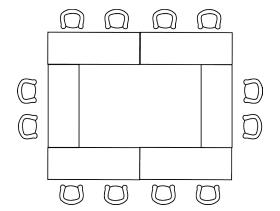
#### Classroom, Chevron:

These set-ups are appropriate when the conference is an informal presentation where the presenter is providing information, with some dialogue occurring between the presenter and audience. Chevrons create a more enclosed feel for the presenter and the audience, but it does require slightly more space than regular classroom style set-up.

#### Theatre:

This set-up maximizes meeting room space. Theatre works well when the audience needs to take minimal notes and/or the presentation is four hours or less in length. Theatre can also be made in Chevron shape if desired.



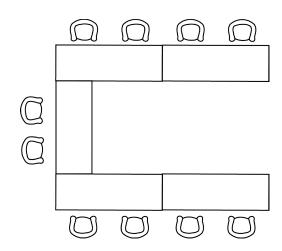


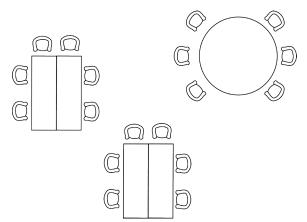
#### Conference, Hollow Square:

Both of these set-ups work well for board meetings and small "brainstorming" sessions when the group does not have a designated presenter/leader. These set-ups provide plenty of workspace for each person as well as good communication/visual lines for each participant. Recommended size of the group for both set-up types is 24 people or less.

#### U-Shape:

This set-up work well with small groups that require discussions between the presenter and the audience as well as conversations among the participants. In this set-up, the presenter is able to move freely among the group for a more intimate feel. The U-shape does require more space than other set-ups and is recommended for groups of 24 people or less.





#### Cluster or Small Group Discussion:

This is the most versatile style of set-up for groups. It allows all participants to have ample desk space, interaction with the presenter and other participants and the ability for the group to break into smaller work units without leaving the room. Clusters may be round or square tables and can accommodate 6-10 people at each table.